WELCOME & NAVIGATION

Navigating the Professional Development Modules

WWW.ALLOHIOLITERACY.ORG

CECH Education Criminal Justice Human Services Information Technology

Systems Development & Improvement Center

Welcome!

Welcome to Ohio Literacy Library online learning modules. These modules are designed to support you in furthering your knowledge and skills in literacy practices grounded in the science of reading.

Whether you are a teacher, administrator, paraprofessional, parent, related service provider, higher education faculty or candidate, or have another role in helping a child develop their reading skills, we want to first say THANK YOU. Your experiences bring wisdom and a perspective that is unique and valued. We know you would not be here, desiring to learn more about teaching language and literacy, if you did not care deeply about children's literacy success.

We also want to acknowledge that there could be frustrations and challenges in completing these modules. Some of you might already know the information that is being covered. Others might feel confused or identify that the new information conflicts with previous learning and typical literacy practices. Still, others might enjoy the content but feel pulled by other responsibilities and tasks on your never-ending to-do list. Regardless of the challenge, just know we are glad you're here. We appreciate the time you devote to this professional development and desire to make it worth your while.

Throughout each course, we wish to hear from you. Upon completion of the post-assessment, you will receive an email with a link to complete a feedback survey. Please complete this survey, as your feedback will help us make the best product for you and for future educators who choose to enroll in All Ohio's comprehensive learning modules. If you have any additional feedback about aspects of the professional development modules you find helpful and enlightening or areas which may need refinement or clarification, please email our team at allohioprojectteam@uc.edu.

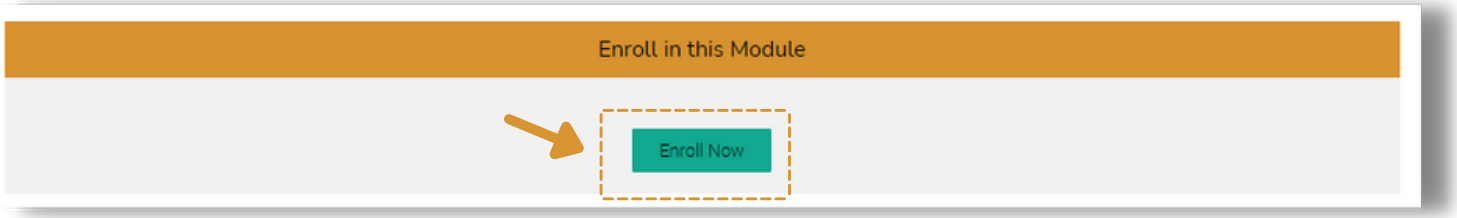
Steps to Enroll and Begin a Module

1. Login / Register on **www.allohioliteracy.org**

Once you click *Login / Register*, follow the prompts to login or you can click Register if it is your first time accessing the site.

2. Explore available modules by clicking the **ALL Ohio Literacy Library** dropdown and selecting "Visit the ALL Ohio Literacy Library" button.

3. Once you click on a Module, you will be taken to the Home Module page where there is a description of the module as well as helpful resources. To enroll in the module, go to the bottom of the page and click **Enroll Now**.



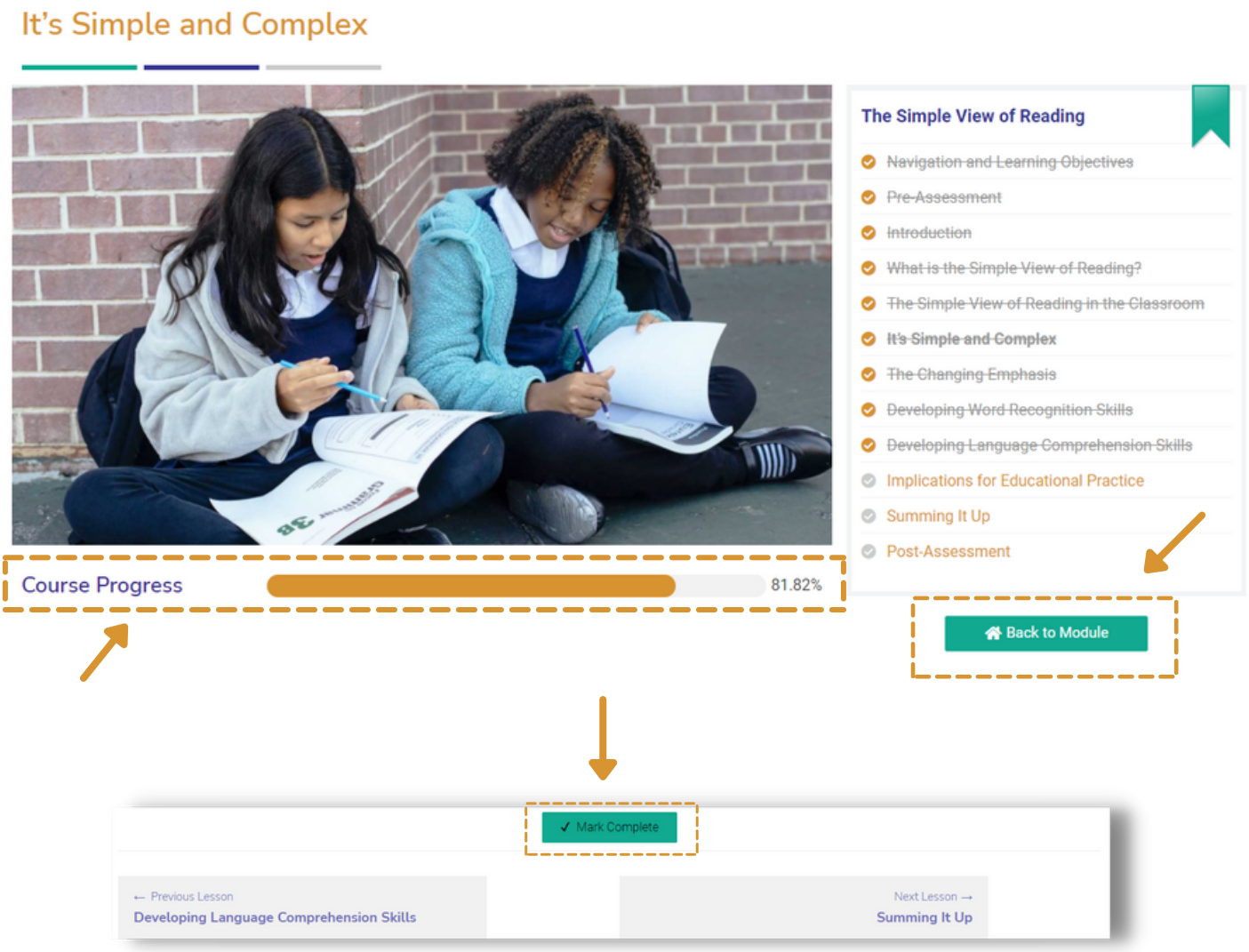
Navigating the Modules

Throughout each professional development module, you will see a course outline with a green ribbon and the title of the module at the top right corner of the page. The outline displays every section of the course. **Click any section on the course outline to jump right to it.**

At any time you are in a module, you can go back to the Home Module page by clicking the **Back to Module** button located directly under the module outline.

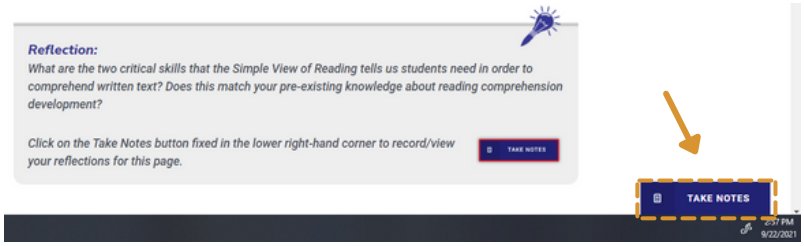
As you go through the course, you will have the opportunity to click the **Mark Complete** box at the end of each section. When you do this, the sections you have completed will be crossed off in your outline, and you will be taken to the next section of the course. Know that even if you click Mark Complete, you will still be able to go back and access all the previous sections that you have completed.

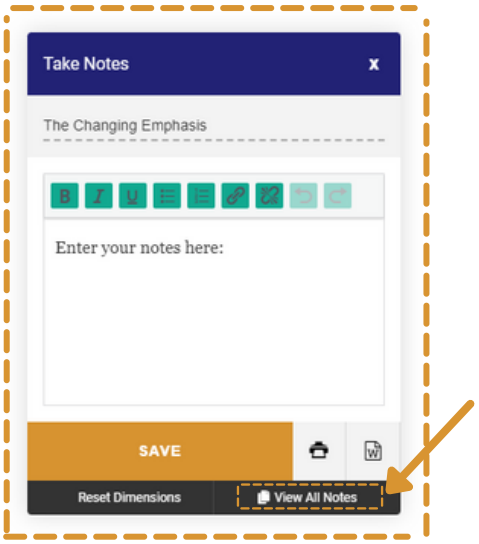
Your progress will automatically be saved within the learning management system, and you can view your **course progress** through the progress bar located near the top of most sections.



Note Feature within the Modules

Throughout each module, you will notice some **Reflection** boxes that provide various prompts. Each reflection will be in a grey box with an image of a pen/lightbulb. A built in feature of each module is the ability to take notes and save them for your future use. This feature can be used within any part of the module, but is especially helpful for the reflection activities.

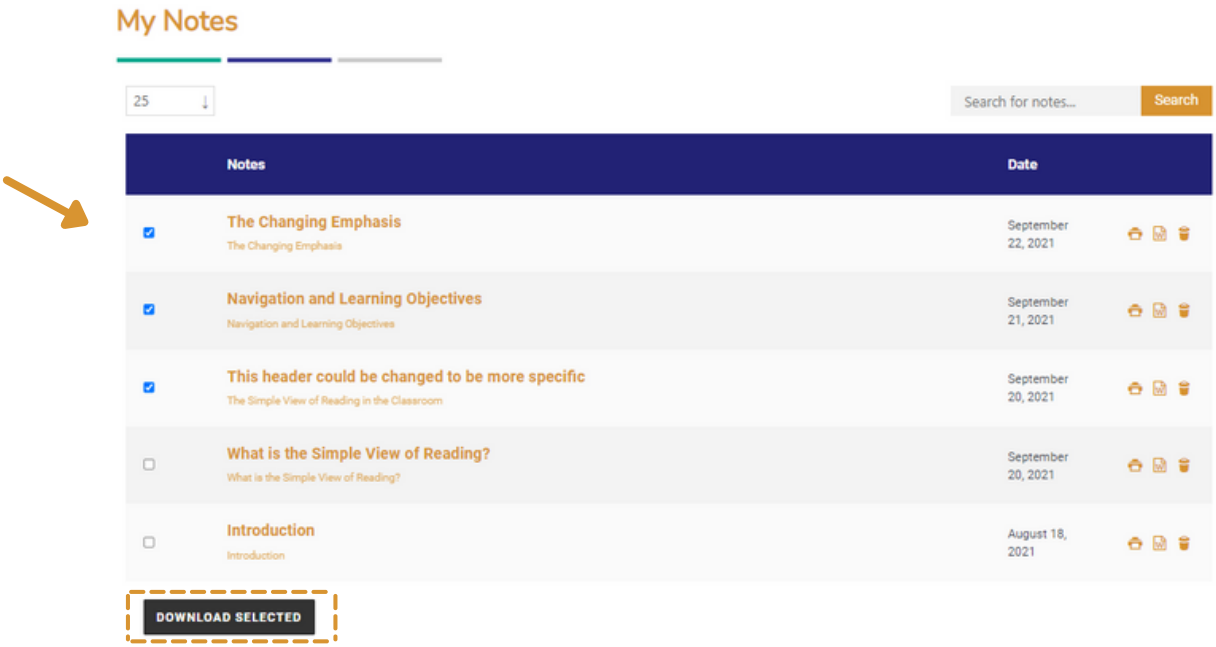




To access the note feature, simply click on the purple **Take Notes** button fixed in the lower right-hand corner of the screen. When you click on this button, a Take Notes box will appear. This box can be moved anywhere on the screen. Within the box, there is a SAVE button as well as a Print Button.

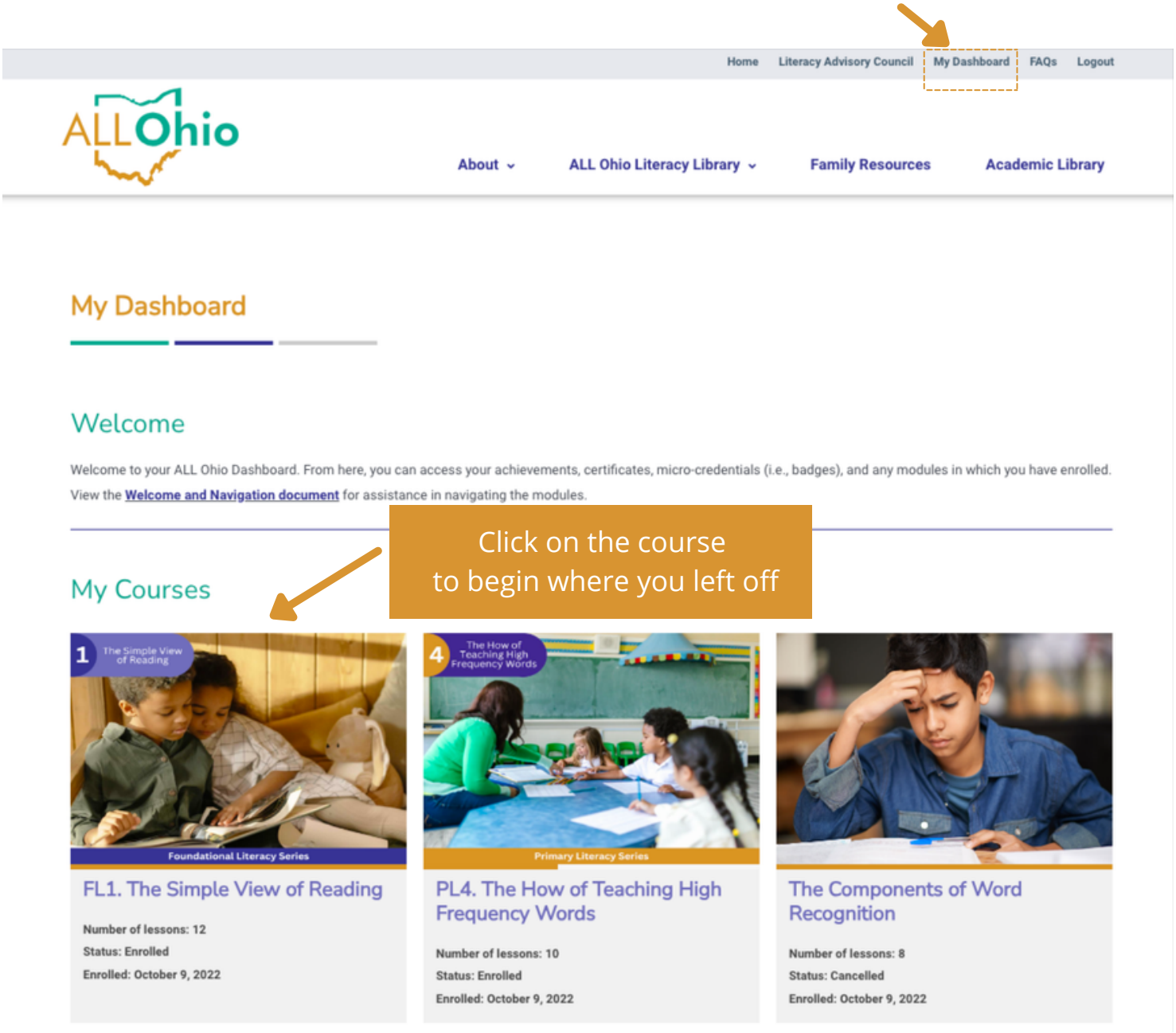
The easiest way to print all the notes you take from the entire module is to click **View All Notes**. When you click View All Notes, you will be taken to a page like the one below.

Click the boxes of the Notes you would like to print, and then click Download Selected. All your notes will be downloaded into one document separated by headers.



Exiting and Resuming a Module

Know that your progress will automatically be saved within the learning management system. If you exit the website, once you log back in you can easily access your courses by clicking the on the **My Dashboard** button located on the gray ribbon on top of every page.

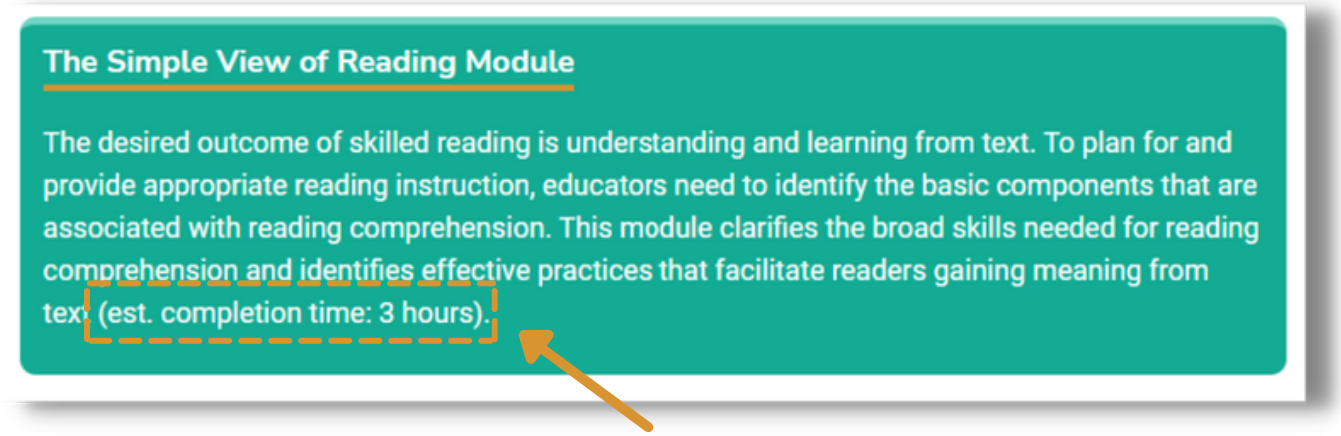


If you have any issues with accessing the content or the functionality of this module, please email: allohioprojectteam@uc.edu

Purpose and Structure of the Modules

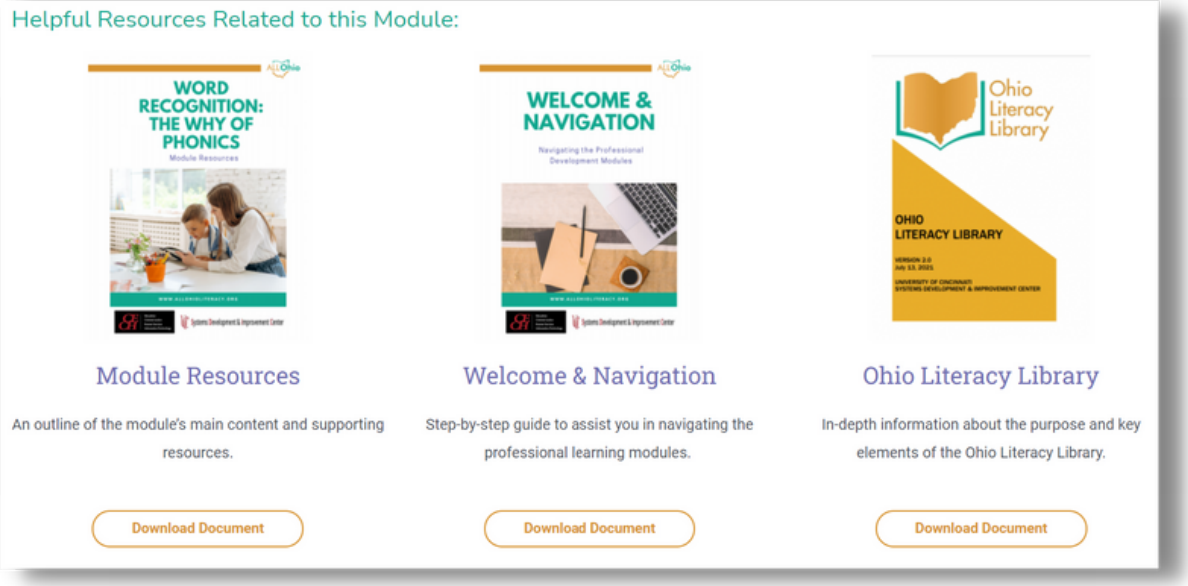
ALL Ohio's comprehensive learning modules are relevant to any educator working to support students' literacy development. In each module, you will find in-depth narrative text, linked resources, realistic scenarios, reflection activities, and embedded audio and videos.

Each module is self-paced. The approximate time for completion of the module is listed in the green box on the home page of the module.



Additional information included on each module's home page include:

- Required prerequisites for the module.
- A more detailed description of the module.
- Helpful downloadable resources for the module including an outline of the module's content and supporting resources, a step-by-step guide to assist you in navigating the professional learning modules, and an in-depth information about the purpose and key elements of the Ohio Literacy Library.



Certificates and Badges

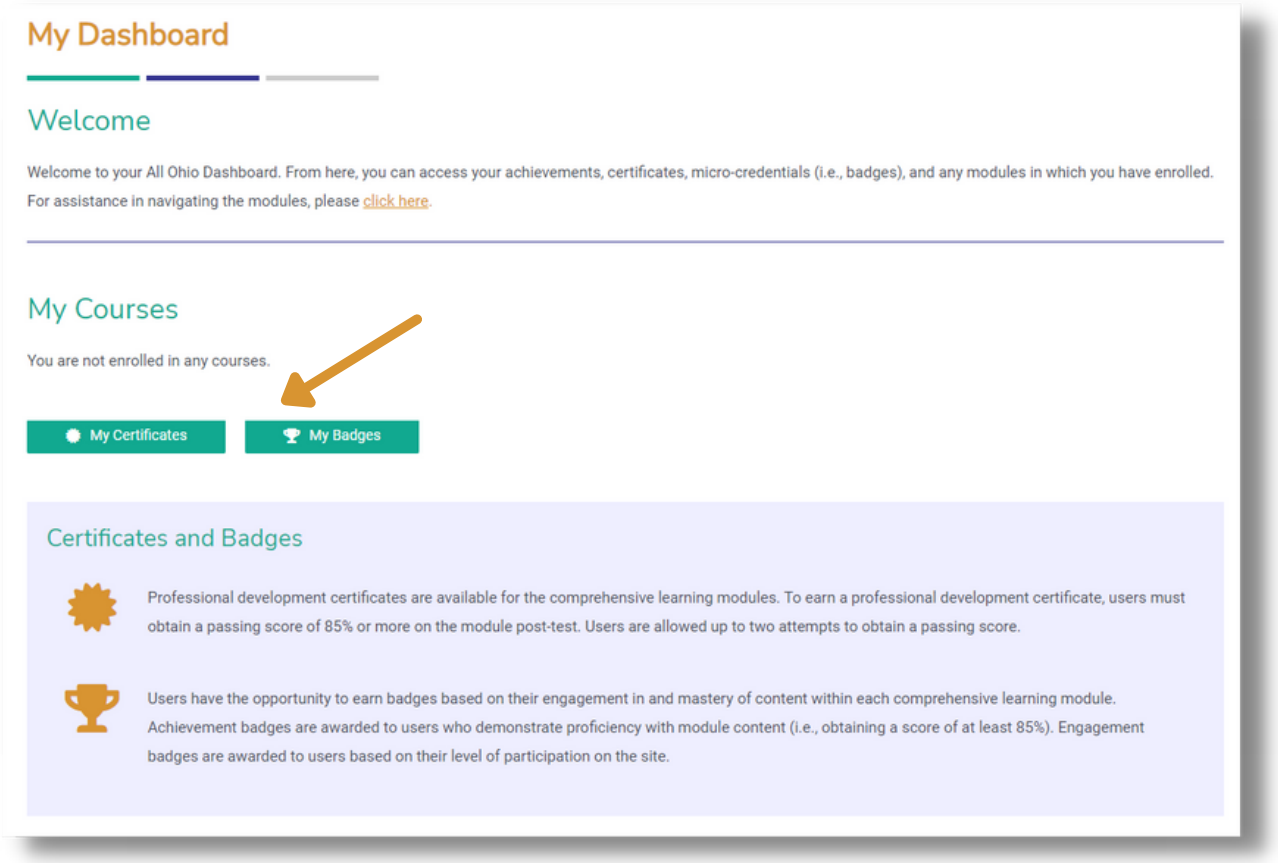
Certificates

Professional Development Certificates are available for the comprehensive learning modules. To earn a professional development certificate, users must obtain a passing score of 85% or more on the module post-test. Users are allowed up to two attempts to obtain a passing score

Badges

When completing professional development modules within ALL Ohio, you can earn badges based on your engagement in and mastery of content within each comprehensive learning module. You earn **Achievement Badges** when you demonstrate proficiency with module content (i.e., obtaining a score of at least 85%), whereas **Engagement Badges** are awarded based on your level of participation on the site.

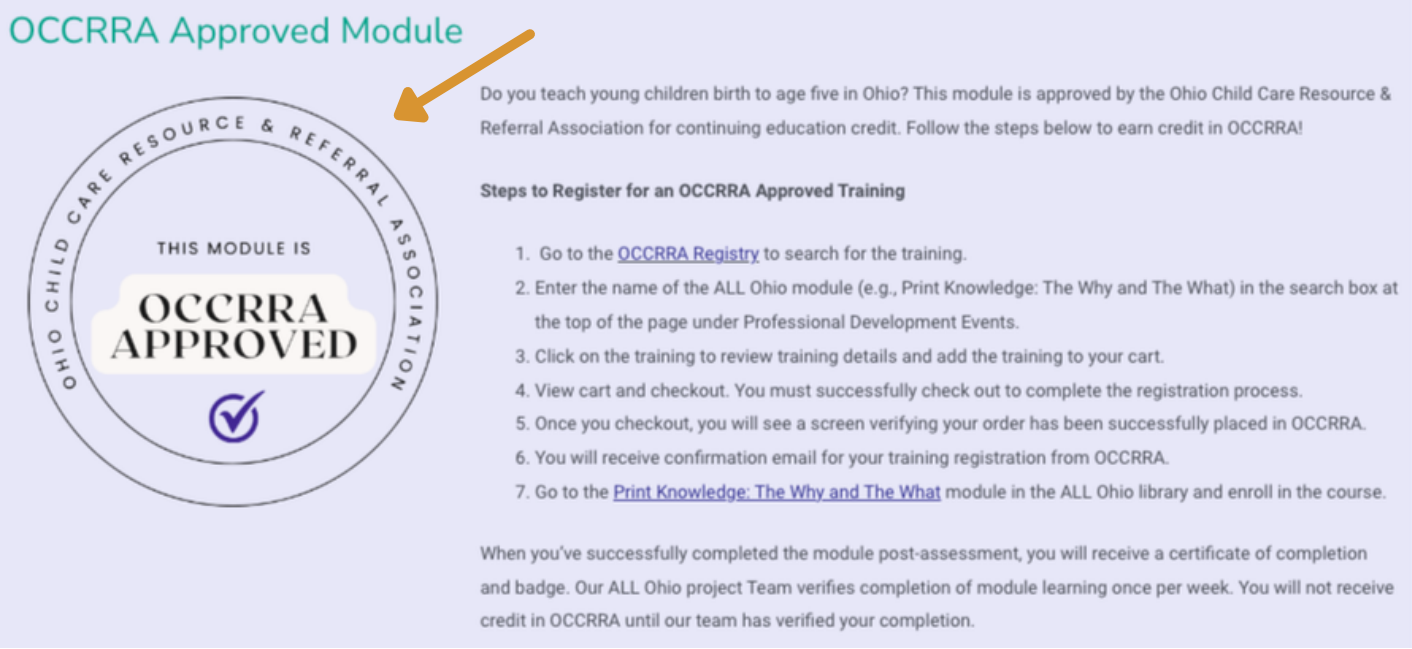
Your earned Certificates and Badges will be displayed on your "All Ohio Dashboard."



OCCRRA Professional Development Credit

OCCRRA Approved Modules

The Early Childhood Series contains modules that are OCCRRA approved. In addition, some modules in the Foundational Literacy Series are also OCCRRA approved. If a module is OCCRRA approved you will see the following designation on the module home page before registering.



Steps to Register for an OCCRRA Approved Training

1. Go to the OCCRRA Registry to search for the training.
2. Enter the name of the ALL Ohio module (e.g., Print Knowledge: The Why and The What) in the search box at the top of the page under Professional Development Events.
3. Click on the training to review training details and add the training to your cart.
4. View cart and checkout. You must successfully check out to complete the registration process.
5. Once you checkout, you will see a screen verifying your order has been successfully placed in OCCRRA.
6. You will receive confirmation email for your training registration from OCCRRA.
7. Go to the module in the ALL Ohio library and enroll in the course.

When you've successfully completed the module post-assessment, you will receive a certificate of completion and badge. Our ALL Ohio project Team verifies completion of module learning once per week. You will not receive credit in OCCRRA until our team has verified your completion.

Policies

Academic Honesty

High standards of honesty and integrity are expected when completing professional development within this learning management system. Academic dishonesty includes, but is not limited to, dishonesty in completion of activities and/or claiming credit for work not done or done by others. Any violation of these expectations can result in removal from this learning management system.

Accessibility

If you have any issues with accessing the content or the functionality of this course, please email: allohioprojectteam@uc.edu

Accessibility information for WordPress can be found at:
https://wordpress.org/about/accessibility/